



B. J. Walker, Commissioner

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February 1, 2008

MEDICAID MANUAL (OFI Policy Manual, Volume II) Transmittal NO.29

TO: County Departments of Family and Children Services
State DFCS Staff

FROM: Mary Dean Harvey, Division Director
Division of Family and Children Services

RE: Medicaid Policy Updates/Changes

PURPOSE: For all classes of assistance, the HIPAA section was changed to reflect the change that the Notice of Privacy Practices is only required at application. In addition the TPR section was updated by removing the chart showing when a DMA 285 is needed. In the Military pay section, clarification was provided in regards to combat pay being excluded income. Appendix M was updated to state that documenting information viewed on databroker is acceptable as well as copying and pasting. For ABD and Family Medicaid, checking databroker was added to the list of required actions for application processing. For ABD, this manual transmittal consists mostly of clarifications to sections on SSI Medicaid, Katie Beckett, Burial Contracts, Burial Funds Life Insurance, Retirement Funds and Estate Recovery. Minor changes were also made to the Undue Hardship Waiver application, and documentation standards were updated to align with the latest policy changes. In addition, Appendix A-1 was updated with the 2008 ABD income limits. For Family Medicaid, the self employment section was updated to reflect correct allowable deductions. Minor changes were also made in the sections on reviews, and AU/BG other than LIM. In Appendix J, steps were added for removing an enumeration sanction. For Children in Placement Medicaid, budgeting procedures were revised with the elimination of the IV-E budget as a second step. The form 225 was revised to add IV-E eligibility and reimbursability denial reasons, and the 227 was revised to add a priority checkbox for a placement change. The forms section was updated with the 214SP, updated 218 and 218SP, 222 and 981. Please refer to the chart attached for specific changes.

DISCUSSION:

Specific changes to the Sections are discussed briefly under the Comments Section below.

UPDATES:

MANUAL TRANSMITTAL 29

Section	Instructions for Manual Maintenance	Page	Comments
2011	Remove and Replace	1	Under Notice of privacy practices, removed statement that form is required annually.
2060	Remove and Replace	4,7	Added checking databroker to other required actions. Page 7, added "unless questionable" to Q

			track
2065	Remove and Replace	5	Added checking databroker to other information requirements
2111	Remove and Replace	2	Added “and hospice” to 2 nd note
2133	Remove and Replace	7	Clarified that for reviews the LOC approval is good back to the previous LOC approval
2201	Remove and Replace	All	Added identity to basic eligibility criteria
2215	Remove and Replace	1,8,9	Changed name of section to Citizenship/Alienage/Identity. Page 8, changed layout of paragraph on citizenship/identity verification. Page 9, under “verifying alien status”, removed “exception” and added “note” explaining when verification of alien status is not needed. Statement also added explaining that if a qualified alien who meets the 5 year requirement does not verify their alien status, they are not eligible for Medicaid, including EMA.
2230	Remove and Replace	2-3	Page 2, added revision dates for acceptable applications not requiring DMA 285, Removed table explaining when DMA 285 is needed
2311	Remove and Replace	1	Added irrevocable assignment to the paragraph after the NOTE
2312	Remove and Replace	3-4	Added property to the first paragraph and deleted AR or AR’s in the 2 nd bullet
2323	Remove and Replace	2-3	Deleted the 1 st paragraph under ABD Medicaid Non-FBR COAs and added new simplified paragraph regarding FV of life insurance
2332	Remove and Replace	1	Removed annuities from the 1 st sentence in the 2 nd paragraph and changed the or to a between disability and retirement
2398	Remove and Replace	1	Changed wording in bullets 2 and 3, and added new bullet under 2 nd set of bullets.
2415	Remove and Replace	3-4	Updated allowable Family Medicaid self employment business expenses, removed chart 2415.1, cost of doing business
2420	Remove and Replace	2	Added combat pay to chart 2420.1. This is excluded income
2578	Remove and Replace	2	Deleted last paragraph after step 6 regarding not adding SSI only Institutional Hospice cases to SUCCESS
2620	Remove and Replace	3	Step 5, 5 th bullet, added stmt that child may be included in BG if a/r fails to apply for other benefits for the child
2706	Remove and Replace	3-4	Page 3, step 2 under alternate review, deleted reference to

			section 2011, step 4, added databroker. Page 4, step 4 under standard reviews, deleted reference to 2011, step 5, added databroker
2750	Remove and Replace	2	Step 2, added GA Databroker System to available information sources to check. In NOTE, 2 nd bullet, change to read current instead of prior receipt of SSI.
2835	Remove and Replace	1-2	Revised budgeting procedures by deleting the IV-E budget as a second budget step.
2840	Remove and Replace	1-2	Revised budgeting procedures based on a new SON based on per diem
Appendix A-1	Add		2008 income limits updated
Appendix D	Remove and Replace	6,9,11,21-23	Documentation standards updated to align with new policy changes
Appendix F TOC	Remove and Replace		Updated revision dates of forms below.
Appendix F	Remove and Replace		Updated form 173,218,222,225,225i,227,227i, 981, and Undue Hardship Waiver application. Added 214SP
Appendix G	Insert in front of MT28 Cover Letter		Adds Cover Letter for MT29
Appendix I	Remove and Replace	11	Deleted instructions for how to enter countable Burial Funds for Non-FBR COAs
Appendix J	Remove and Replace	11	Added instructions for removing enumeration sanction.
Appendix M	Remove and Replace	1	Added statement that documenting information seen on databroker is acceptable, for institutional classes of assistance, use last known residential address to complete databroker search, not the facility address
Main TOC	Remove and Replace		Change name of Section 2215

Pen and Ink Changes:

Update the Record of Receipt of Manual Transmittals for ESS Policy Manual Volume 2, Medicaid.